

## EMPLOYEE DISCOUNT PROGRAM

### A. Policy Statement

It is the policy of The University of Texas Health Science Center at Houston ("university") to permit certain designated \*providers to offer their products and services to university employees at a discounted rate under the provisions of an Employee Discount Program ("EDP"). This policy is intended to be interpreted to comply with the UT System Policy #UTS141, "Guidelines for Employee Discount Programs."

### B. Participation Guidelines for Employees

The Employee Discount Program Web site and all information concerning the EDP will contain a link to this policy and the following disclaimers: <http://www.uthouston.edu/worklife/worklife/corporatesavings.html>

1. University employees are encouraged to compare prices, services and products before purchasing and/or signing any purchasing agreement with the provider.
2. Employees must discuss directly with the provider any questions or concerns that they have with the provider's products or services.
3. Participation by an individual or a business in the EDP does not constitute an endorsement by the university of the individual or business or the products or services offered by the participating provider.
4. Inclusion of a product or service in the EDP is not a guarantee by the university of the quality or performance of a product or service.
5. The university is not responsible for any disputes arising between a participating provider and an employee as the result of an agreement or transaction entered into between such a provider and the employee.
6. Services and products of the EDP do not constitute compensation to employees.
7. Products and services of the EDP are available on the same basis to all university employees.
8. Specific products and services, as well as the EDP itself, are subject to discontinuation at any time.

### C. No Contract, Agent Relationship, Legal Duty, or Liability

A provider's participation in the EDP does not constitute or create a contract or an agent relationship between the provider and UT System or the university and participation as a discount service or product provider is separate and distinct from the provision of any services through a vendor contract with UT System or the university.

### D. Cancellation of Program; Discontinuance of Participation or Products and Services

1. The university may discontinue the EDP at anytime or discontinue a provider's participation in the program or the provider's ability to offer a particular product or service without advance notice.
2. Products and services offered through this program do not constitute compensation to eligible employees.
3. The university may remove a provider from the program based on complaints from employees or for any other reason deemed to be in the best interest of the university and its employees.

**For Assistance:** Questions regarding the Employee Discount Program should be directed to Sam Hester, UTHSC-H Work Life Coordinator at 713 500-3013.

*\*Provider is defined as an eligible business entity that is in compliance with applicable UT System Board of Regents' Rules and Regulations, University policies, and state laws including certification requirements applicable to the provision of a particular service or product.*